KB

KINGBOARD HOLDINGS LIMITED
建滔集團有限公司

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)

(Stock Code: 148)
(股份代號：148)

16 September 2020

To the Non-registered Holders [Note 1]

Dear Sir/Madam,

Notification of Publication of 2020 Interim Report (the "Current Corporate Communication")

Kingboard Holdings Limited (the "**Company**") hereby notifies you that the Current Corporate Communication, in both English and Chinese versions, is available on the Company's website at www.kingboard.com and the website of The Stock Exchange of Hong Kong Limited (the "**Stock Exchange**") at www.hkexnews.hk.

If you would like to (i) receive the Current Corporate Communication in printed form, and/or (ii) change your choice of means of receipt and/or language of future corporate communications of the Company (the "**Corporate Communications**") [Note 2], please complete the enclosed request form (the "**Request Form**") and sign and return it by mail or by hand to the Company c/o the Hong Kong branch share registrar and transfer office of the Company (the "**Hong Kong Branch Share Registrar**"), Tricor Secretaries Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong. If you post the Request Form in Hong Kong, you may use the freepost mailing label provided when returning the Request Form to the Company. If you are mailing the Request Form from overseas, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Request Form to kingboard148-ecom@hk.tricorglobal.com.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Hong Kong Branch Share Registrar on request. They will also be available on the Company's website at www.kingboard.com and the website of the Stock Exchange at www.hkexnews.hk.

Should you have any query relating to this letter, please call the dial-up hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
For and on behalf of the Board of
Kingboard Holdings Limited
Chang Wing Yiu
Managing Director

Encl.

Notes.

1. *This letter is addressed to the non-registered holders of securities of the Company. "Non-registered Holder" means such person or company whose listed securities are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive the Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed Request Form.*

2. *Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to. (a) directors' reports, annual accounts together with the independent auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.*

敬啟者：

二零二零年中期報告(「本次公司通訊」)之登載通知

建滔集團有限公司(「**本公司**」)謹此通知 閣下，本次公司通訊之英文及中文版已在本公司網站www.kingboard.com及香港聯合交易所有限公司(「**聯交所**」)網站www.hkexnews.hk登載。

如 閣下希望(i)收取本次公司通訊之印刷本，及／或(ii)更改 閣下就收取日後本公司之公司通訊(「**公司通訊**」)[附註2]之收取方式及／或語言版本之選擇，請填妥及簽署隨本函附上之申請表格(「**申請表格**」)，並郵寄或親身交回本公司香港股份過戶登記分處(「**香港股份過戶登記分處**」)卓佳秘書商務有限公司，地址為香港皇后大道東183號合和中心54樓，再轉交本公司。如 閣下於香港投寄申請表格，可使用已提供之郵寄標籤將申請表格寄回本公司。如 閣下於海外投寄申請表格，則請貼上適當郵票。 閣下亦可將已適當地填妥並簽署的申請表格掃描本電郵至kingboard148-ecom@hk.tricorglobal.com。

請注意，香港股份過戶登記分處可應要求提供所有日後公司通訊之英文及中文印刷本，有關公司通訊亦將於本公司網站www.kingboard.com及聯交所網站www.hkexnews.hk登載。

如 閣下對本函有任何疑問，請於辦公時間內(星期一至星期五上午9時正至下午5時正，香港公眾假期除外)致電香港股份過戶登記分處電話熱線(852) 2980 1333查詢。

此致
非登記持有人[附註1] 台照

代表董事會
建滔集團有限公司
董事總經理
鄭永耀
謹啟

二零二零年九月十六日

附件

附註：

1. *此函件乃向本公司證券的非登記持有人發出。「非登記持有人」*

Non-registered Holder's information (English full name and address) 非登記持有人資料(英文全名及地址)

Request Form 申請表格

To: **Kingboard Holdings Limited (the "Company") (Stock Code: 148)**
c/o Tricor Secretaries Limited
Level 54, Hopewell Centre
183 Queen's Road East
Hong Kong

致： **建滔集團有限公司(「本公司」)(股份代號：148)**
經卓佳秘書商務有限公司
香港皇后大道東183號
合和中心54樓

Part A 甲部

I/We would like to receive the printed version(s) of the Current Corporate Communication in the manner as indicated below:
本人／我們希望以下列方式收取本次公司通訊之印刷本：

(Please mark a "✓" in **ONLY ONE** of the following boxes) （請從下列選擇中，**僅**在其中**一個**空格內劃上「✓」號）

☐ to receive the **printed English version** of the Current Corporate Communication; **OR**
收取本次公司通訊之**英文印刷本；或**

☐ to receive the **printed Chinese version** of the Current Corporate Communication; **OR**
收取本次公司通訊之**中文印刷本；或**

☐ to receive both the **printed English and Chinese versions** of the Current Corporate Communication.
同時收取本次公司通訊之**英文及中文印刷本**。

Part B 乙部

I/We would like to receive the future corporate communications of the Company (the "**Corporate Communications**") in the manner as indicated below:
本人／我們希望以下列方式收取日後本公司之公司通訊(「**公司通訊**」)：

(Please mark a "✓" in **ONLY ONE** of the following boxes) （請從下列選擇中，**僅**在其中**一個**空格內劃上「✓」號）

☐ to access all future Corporate Communications by **electronic means** through the Company's website at www.kingboard.com instead of receiving printed copies, and receive a notification letter of the publication of the Corporate Communications on the Company's website; **OR**
透過本公司網站www.kingboard.com以**電子方式**存取所有日後公司通訊，以代替收取印刷本，並收取公司通訊已在本公司網站登載之通知信函；**或**

☐ to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊之**英文印刷本；或**

☐ to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊之**中文印刷本；或**

☐ to receive both the **printed English and Chinese versions** of all future Corporate Communications.
同時收取所有日後公司通訊之**英文及中文印刷本**。

Non-registered Holder's full name:
非登記持有人全名：____________________
(Please use BLOCK LETTERS) *（請用正楷填寫）*

Signature:
簽名：____________________

Address:
地址：____________________

Contact telephone number:
聯絡電話號碼：____________________

Date:
日期：____________________

Notes 附註：

1. Please complete all your details clearly. Any Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.
請 閣下清楚填妥所有資料。本公司將有酌情權決定任何未有清楚填妥或填寫不正確之申請表格無效。
2. This Request Form is to be completed by the non-registered holders of securities of the Company. "Non-registered Holder" means such person or company whose listed securities are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive the Corporate Communications.
本申請表格應由本公司證券的非登記持有人填寫。「非登記持有人」指其上市證券存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊。
3. For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.
為免存疑，本公司概不接受於本申請表格上書寫之任何額外指示。
4. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' reports, annual accounts together with the independent auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap 486 (the "**PDPO**"), which may include but not limited to your name, contact telephone number, email address and mailing address.
本聲明中之「個人資料」相等於《個人資料(私隱)條例》(第486章)(「《**私隱條例**》」)所定義之「個人資料」，當中可能包括但不限於 閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.
閣下是自願提供個人資料，以便按 閣下選擇之方式收取公司通訊。本公司將在有需要之期間，保存 閣下之個人資料作核實及記錄用途。

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:
閣下有權根據《私隱條例》中的條款，查閱及／或修改 閣下之個人資料。任何相關查閱及／或修改個人資料之要求均須以書面方式透過以下途徑提出：

By mail to: Privacy Compliance Officer
Tricor Secretaries Limited
Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong

郵寄至： 私隱事務主任
卓佳秘書商務有限公司
香港皇后大道東183號合和中心54樓

By email to: kingboard148-ecom@hk.tricorglobal.com

電郵至： kingboard148-ecom@hk.tricorglobal.com

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Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage stamp is necessary if posted in Hong Kong.
閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，毋須貼上郵票。

MAILING LABEL 郵寄標籤

Tricor Secretaries Limited
卓佳秘書商務有限公司
Freepost No. 37 簡便回郵號碼37
Hong Kong 香港